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MEMBERSHIP AND HOUSING APPLICATION

This application will only be accessed by the Member Selection Committee, Board of Directors and Co-op staff to protect the confidentiality of the information you provide. If you would like clarification about what any of the questions mean or why they are being asked, please call the Co-op office.

FOR OFFICE USE ONLY:

DATE RECEIVED: _____ RECEIVED BY: _____

FEE RECEIVED: _____

PART I: HOUSEHOLD INFORMATION

1. HOUSEHOLD COMPOSITION *Please Print Carefully.*

If there are more than two adult applicants (over the age of 16), please add pages with the appropriate information.

_____ # OF PAGES ATTACHED: _____ # OF ADDITIONAL APPLICANTS

APPLICANT 1

Name: _____
 Address: _____

APPLICANT 2

Name: _____
 Address: _____

(Include Postal Code)

(Include Postal Code)

TELEPHONE: (H) _____
 (W) _____
 (Cell) _____

TELEPHONE: (H) _____
 (W) _____
 (Cell) _____

E-MAIL: _____

E-MAIL _____

OTHER MEMBERS OF HOUSEHOLD:

SURNAME	GIVEN NAME(S)	RELATIONSHIP TO APPLICANT	BIRTH DATE (Month/Day/Year)	SEX

2. HOUSING INFORMATION:

Size of accommodation required or preferred:

<input type="checkbox"/> Bachelor Apartment	<input type="checkbox"/> 3-Bedroom Apartment	<input type="checkbox"/> Wheelchair-accessible Apartment
<input type="checkbox"/> 1-Bedroom Apartment	<input type="checkbox"/> 3-Bedroom Townhouse	<input type="checkbox"/> 1-Bedroom <input type="checkbox"/> 2-Bedroom
<input type="checkbox"/> 2-Bedroom Apartment	<input type="checkbox"/> 4-Bedroom Apartment	
<input type="checkbox"/> 2-Bedroom Townhouse	<input type="checkbox"/> 4-Bedroom Townhouse	

3. OTHER INFORMATION:

Do you require a parking space? How many?

Do you own a pet? If yes, what kind(s) and how many?

4. PARTICIPATION:

All Co-op members are expected to volunteer some time to help with the running of the Co-op. Please specify the area of interest for each applicant. Note first and second preference. Initial your choice if there is more than one adult applicant.

<input type="checkbox"/> Aging in Place	<input type="checkbox"/> Member Education	<input type="checkbox"/> Recycling Team
<input type="checkbox"/> Finance	<input type="checkbox"/> Member Relations	<input type="checkbox"/> Safety and Security
<input type="checkbox"/> Gardening	<input type="checkbox"/> Member Selection	<input type="checkbox"/> Store Use
<input type="checkbox"/> Green/Compost Action	<input type="checkbox"/> On-Call Team	

* Why are you particularly interested in this committee, team or activity?

OTHER VOLUNTEER ACTIVITIES

5. GENERAL INFORMATION:

* How did you hear about Oak Street Housing Co-operative?

* Why do you want to move into the Co-op?

* Have you lived in a housing co-op before or been involved in any other form of co-operative or credit union? If yes, please give details:

* Have you been involved with any volunteer organizations such as a community group, service club or trade union? If yes, give details.

HOUSEHOLD INCOME AND REFERENCE INFORMATION

(Information from all applicants is required)

Applicant 1:

Date of Birth: _____ (MM/DD/YY) Social Insurance # _____

Bank/Credit Union Branch: _____

Occupation: _____

Employer: _____ Phone # _____

Address: _____

Length of time with present employer: _____ Gross monthly income from employment \$ _____

Income from other sources: \$ _____ Total income from all sources: \$ _____

Length of stay at current address _____ # of Bedrooms _____

What are your monthly housing costs \$ _____ (Include utilities if paid separately.)

Do you own _____ or rent _____ your present dwelling?

Present Landlord or Mortgage Company: _____

Address: _____ Telephone: _____

Previous Address (if you have lived at the current address for less than two years):

Previous Landlord or Mortgage Company: _____

Address: _____ Telephone: _____

May we use your present and/or previous landlord as a reference? Yes _____ No _____

If No, Please Explain: _____

Applicant 2:

Date of Birth: _____ (MM/DD/YY) Social Insurance # _____

Bank/Credit Union Branch: _____

Occupation: _____

Employer: _____ Phone # _____

Address: _____

Length of time with present employer: _____ Gross monthly income from employment \$ _____

Income from other sources: \$ _____ Total income from all sources: \$ _____

Length of stay at current address _____ # of Bedrooms _____

What are your monthly housing costs \$ _____ (Include utilities if paid separately.)

Do you own _____ or rent _____ your present dwelling?

Present Landlord or Mortgage Company: _____

Address: _____ Telephone: _____

Previous Address (if you have lived at the current address for less than two years):

Previous Landlord or Mortgage Company: _____

Address: _____ Telephone: _____

May we use your present and/or previous landlord as a reference? Yes _____ No _____

If No, Please Explain: _____

INFORMATION REQUIRED AND SIGNATURES

- * Please attach appropriate proof of income to this application. (Please see the Information Package for a description of acceptable proof of income.)
- * Please include all given names of all applicants 18 years of age or over to help ensure accurate identification for credit checks. The Co-op does not do credit checks on applicants under the age of 18.
- * If you are aware of any credit problems that may affect your reference, provide any information that may help the Co-op get an accurate picture of your credit history.

DECLARATION:

I/We understand that only members of the OAK STREET HOUSING CO-OPERATIVE may occupy a housing unit and I/We hereby apply for membership in the Co-operative.

I/We understand that this application must be accompanied by the following:

** \$15.00 application fee per adult member over 18 (\$40 maximum for 3 or more applicants).*

** Income verification in a form suitable to the Co-op for each member of the household who receives an income.*

I/We understand that the Oak Street Housing Co-operative is formed for the purpose of providing housing at cost to its members and that membership includes the responsibility to participate in managing the Co-operative.

I/We understand that accommodation in the Oak Street Housing Co-operative depends on being accepted for membership in the Co-operative.

I/We declare that all the information in this application is correct and hereby authorize the Co-operative to verify any or all of the information contained herein, and to perform a credit check at the discretion of the Co-operative.

SIGNATURE(S) OF APPLICANT(S):

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____

PLEASE NOTE: Your application will not be recorded as received until the application fee and all required information is received.



Rental Application Addendum

SCHEDULE "A"

(Each tenancy candidate must complete a separate application)*

Information**

The word "Information" means credit information, personal information, information about the services you use that are provided by the Landlord as listed in this rental application and information relating to your tenancy at the Premises applied for in this rental application including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement.

"Credit Information" means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant's/spouse's/same-sex partner's name and age, number of dependants, particulars of education or professional qualifications, field of employment, places of employment, previous places of employment, employment durations, estimated income, paying habits, outstanding debt obligations, cost of living obligations, involvement in bankruptcy proceedings or landlord and tenant disputes, assets, and banking information (including account and credit card information).

"Personal Information" means information about you other than credit information that is relevant to your suitability as a tenant, including your social insurance number (optional), driver's license number, vehicle license plate number, vehicle make and year, and information from references which you provide about your character, reputation, physical or personal characteristics or mode of living or about any other matter concerning you that is relevant to your suitability as a tenant.

Collection, Use and Disclosure of Information:

In consideration for the Landlord accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

- The Landlord** may obtain Information about you through a tenant check and/or credit or consumer report conducted by Rent Check Credit Bureau and as permitted or required by law. You expressly authorize Rent Check Credit Bureau to provide Information regarding you to **The Landlord**.
- The Landlord** may use Information about you to determine your suitability as a tenant and as permitted or required by law.
- The Landlord** may disclose Information about you as permitted or required by law and to Rent Check Credit Bureau in order to be included within a database of tenant information, and/or within a file on you, for purposes of:
 - tenant reporting and credit reporting in accordance with the *Consumer Reporting Act* (Ontario);
 - establishing a credit history and a rental history;
 - comparing with aggregate statistical data for purposes of tenancy and credit scoring; and
 - supporting the credit approval process.
- You expressly authorize Rent Check Credit Bureau to retain Information regarding you indefinitely for the purposes outlined in section 3 above, subject to any applicable legal restrictions.
- You expressly authorize Rent Check Credit Bureau to disclose Information regarding you to its members and subscribers as required or permitted by law and for the purposes outlined in section 3 above.
- You agree that you will not withdraw your authorization and consent to the collection, use and disclosure of Information about you by Rent Check Credit Bureau as outlined in sections 1 to 5 above.
- You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to **the Landlord** for verification subject to sections 1 to 5.

Please provide your consent by checking the following box and signing in the appropriate space below:

Yes, I have read and agree to the collection, use and disclosure of Information as outlined above.

Yes, I have read and agree to the collection, use and disclosure of Information as outlined above.

I have read, understood and voluntarily agree to the terms and conditions outlined above.

I have read, understood and voluntarily agree to the terms and conditions outlined above

Applicant's Signature

Co-Applicant's Signature

Print Name

Print Name

Date (yyyy / mm / dd)

Date (yyyy / mm / dd)

*Signature space is provided for applicant and co-applicant however Rent Check suggests that if more than 2 applicants that the landlord provides each tenancy applicant with a separate copy of this Residential Rental Application for completion.

**DISCLAIMER: Rent Check does not represent, warrant or guarantee that this Consent Statement will be valid or enforceable in all circumstances or for every landlord. Each individual landlord should modify the language of this Consent Statement to suit their individual circumstances, and should obtain legal advice regarding the appropriate consent to be obtained from their prospective tenants.